

Spurstow Parish Council

Notice to Councillors

Clerk: C Jones, Rose Cottage, Spurstow CW6 9TG clerk@spurstow.org.uk

17th November 2020

Note:- The Government has removed the legal requirement for local authorities to hold public meetings in person during the coronavirus pandemic under legislation enacted on 2nd April 2020 applicable to meetings held before 7th May 2021. Therefore, in line with Government Guidance, this meeting will be held remotely via Zoom.

You are hereby summoned to attend a meeting of the Council to be held on Wednesday 25th November 2020 at 20:00 remotely via Zoom.

The Council welcome attendance by members of the public. Members of the public who wish to attend the meeting remotely should contact the Clerk to the Council via clerk@spurstow.org.uk to request the login details.

Agenda - Quarterly Council Meeting

1. Apologies for absence.
2. Declaration of interests – Members to declare any interests under the following categories: - pecuniary, outside body, family, friend or close associate.
3. Approve the minutes of last meeting.
4. Members of the public - Open forum (15 minutes).
5. Planning correspondence and applications, current, and outstanding. Please note that an updated list of relevant applications will be sent in the week of the meeting
6. To consider whether to support as a Council Haughton Parish Meeting's campaign to preserve the Nag's Head, Haughton as a community resource.
7. Update from alternative ways to manage speed group.
8. Highways Issues
9. Clerk's report
 - a) Parish Precept Arrangements & Taxbase 2021/22
 - b) The Council to consider authorising any payments to hand, including those shown on the schedule below totalling approx. £ 270.00.
 - c) Litter Picking.
10. Chair's Update

Cllr. Finney has, with Stan Davies's help made some progress with attempting to get the street lights adopted, but progress is slow at the moment.

The chairs of Spurstow, Beeston, Peckforton and Haughton meet virtually as needed to review the Community Support scheme. It was felt that we should re-publicize the phone support number with a leaflet drop in the light of the new lockdown and that this was a good opportunity to deliver another small idea to try to help isolated people. We decided a small packet of birdseed was affordable and could allow hours of watching the birds as well as providing an idea for the future.

Helen Cornwell-Lee bought the packets and a large bag of bulk birdseed and made up the packs as well as arranging delivery in Haughton and the packs were delivered by Barry, Reynold and me between 7-10th November.

I had several expressions of thanks, and have since had a couple more phone calls on the help line from elderly residents whose family normally offer support but have been requested to self-isolate temporarily after contact with a known case of Coronavirus. I think this delivery has been a great success and my thanks to all councillors for agreeing to this and helping with the deliveries.

Clerk's Note.

Please find below the proposed payments

£ 25.00	Chalc - re Clerk's Course
£ 148.46	Clerk's Expenses
£ 4.00	Chair's Expenses
£ 71.40	Spurstow Support Phone - 7 Months
£ 22.50	Houghton PM for Birdseed

I have also asked for an invoice from Peter Wilson for Litter Picking

1) an extract from the Council's Standing Orders for information

**Spurstow Parish Council – Extract from the
Standing Orders of the Council dated
December 2016**



Meetings

- Mandatory for full Council meetings ●
- Mandatory for committee meetings ●
- Mandatory for sub-committee meetings ●

- a **Meetings shall not take place in premises, which at the time of the meeting, are used for the supply of alcohol unless no other premises are available free of charge or at a reasonable cost.**

- ● b **When calculating the 3 clear days for notice of a meeting to councillors and the public, the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning shall not count.**

- ● c **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.**

- d Subject to standing order 1(c) above, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

- e The period of time which is designated for public participation in accordance with standing order 1(d) above] shall not exceed 3 minutes.

- f Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.

- g In accordance with standing order 1(d) above, a question asked by a member of the public

during a public participation session at a meeting shall not require a response or debate.



h In accordance with standing order 1(g) above, the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for a oral response or to an employee for a written or oral response.



i A record of a public participation session at a meeting shall be included in the minutes of that meeting.


j A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort)]. The Chairman may at any time permit an individual to be seated when speaking.


k Any person speaking at a meeting shall address his comments to the Chairman.




l Only one person is permitted to speak at a time. If more than one person wishes to speak, the Chairman shall direct the order of speaking.




  m **Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior (written) consent.**

  n **In accordance with standing order 1(c) above, the press shall be provided reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present.**

 o **Subject to standing orders which indicate otherwise, anything authorised or required to be done by, to or before the Chairman may in his absence be done by, to or before the Vice-Chairman (if any).**

 p **The Chairman, if present, shall preside at a meeting. If the Chairman is absent from a meeting, the Vice-Chairman, if present, shall preside. If both the Chairman and the Vice-Chairman are absent from a meeting, a Councillor as chosen by the Councillors present at the meeting shall preside at the meeting.**

   q **Subject to model standing order 1 (y) below, all questions at a meeting shall be decided by a majority of the Councillors present and voting thereon.**

   r **The Chairman may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise his casting vote whether or not he gave an original vote. (See also standing orders 2 (i) and (j) below.)**

● s **Unless standing orders provide otherwise, voting on any question shall be by a show of hands. At the request of a Councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave his vote for or against that question.** Such a request shall be made before moving on to the next item of business on the agenda.

● t **The minutes of a meeting shall record the names of councillors present and absent.**

● u If prior to a meeting, a Councillor has submitted reasons for his absence at the meeting which is then approved by a resolution, such resolution shall be recorded in the minutes of the meeting at which the approval was given.

● v **The code of conduct adopted by the Council shall apply to councillors in respect of the entire meeting.**

● w **An interest arising from the code of conduct adopted by the Council, the existence and nature of which is required to be disclosed by a Councillor at a meeting shall be recorded in the minutes.** (*See also standing orders 7 and 8 below.*)

● x **No business may be transacted at a meeting unless at least one third of the whole number of members of the Council are present and in no case shall the quorum of a meeting be less than 3.**

● y **If a meeting is or becomes inquorate no business shall be transacted** and the meeting shall be adjourned. Any outstanding business of a meeting so adjourned shall be transacted at a following meeting.

z Meetings shall not exceed a period of 2 hours.

Disorderly conduct

a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly.

b If, in the opinion of the Chairman, there has been a breach of standing order 10(a) above, the Chairman shall express that opinion and thereafter any councillor (including the Chairman) may move that the person be silenced or excluded from the meeting, and the motion, if seconded, shall be put forthwith and without discussion.

c If a resolution made in accordance with standing order 10(b) above, is disobeyed, the Chairman may take such further steps as may reasonably be necessary to enforce it and/or he may adjourn

the meeting.

Confidential business

- a Councillors shall not disclose information given in confidence or which they believe, or ought to be aware is of a confidential nature.

Re The Nag's Head, Haughton from the chair of Haughton Parish Meeting

- Minutes from recent open meeting attached in which the parish agreed to object to the planning applications for development.
- Notice of planning application attached for 20/3531N (4 dwelling on the bowling green) submitted last week after the open meeting, which is additional to 20/3499N and 20/3500N (conversion of Grand II listed pub in to 2 dwellings and mews style housing on the carpark).
- Attached is the letter of objection to 3531 and 3500 written on behalf of Haughton Parish Meeting for info should you wish to do same..

Here is the link to the petition that is in circulation at the moment.

<http://chng.it/ScZgt7NqKF>

Here is link to the survey monkey questionnaire to establish what local people want and would support and any interest in investing.

<https://www.surveymonkey.com/r/MZCLLSG>

Here is the link to the Haughton Moss Facebook page:

https://www.facebook.com/haughtonmoss/?view_public_for=113275480396395

Also attached for interest is photos of the 1923 sale particulars of the Hall and its pub and 'Crowned' bowling green which is now 100 years old. Thanks very much for your interest and support.

New planning application for 4 further dwellings at Nags Head 20/3531N

Dear Haughtonian

Further to my note to you last month, I have received a further application notice from Cheshire East for applications for 4 further dwellings. This application was posted yesterday and is attached for your information.

As mentioned previously, Haughton Parish have objected to the previous applications 20/3499N and 20/3500N supported by the vote at the Open Meeting on 4/11/20 as these would cause the loss of the last remaining community asset in the village. This objection is consistent with the commitments made and feedback received in the writing of the Parish Plan. The Parish believe that The Nags Head has the potential to be a viable village asset as it has been before with the support of the village and surrounding parishes and it has our full support.

If you wish to comment on any of the applications Cheshire East prefer this to be done via emails to:

planning@cheshireeast.gov.uk

Applications 20/3499N and 20/3500 need to be submitted by 18th November
Application 20/3531N by 9th December.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/3531N&row=3&query=26a3f9b735214915adebc62813cda139&from=i>

With Kind regards

Helen

Helen Cornwell-Lee & Neil Duncalf
Chair Haughton Parish Meeting. Clerk
07500 081608

