### **Spurstow Parish Council**

held online at 18:00 on Wednesday 27th May 2020.

### Clerk: C Jones, Rose Cottage, Spurstow CW6 9TG [clerk@spurstow.org.uk](mailto:clerk@spurstow.org.uk)

27th May 2020

It was noted that The Government has temporarily removed the legal requirement for local authorities to hold public meetings in person during the coronavirus pandemic under legislation enacted on 2nd April 2020 applicable to meetings held before 7th May 2021. Therefore, in line with Government Guidance, this meeting was held remotely via Zoom. No members of the public had requested details of the access arrangements for the meeting, therefore there were no members of the public in attendance.

**Present**: Katherine Hutchinson – Chair **(KH),** Barry Bell - Vice Chair(**BB**), Reynold Finney (**RF**), Chris Jones **(CJ**), Jonathan Middlemiss **(JM**)**.** In attendance – David Cox **(DC)**

1. **Apologies received** Chris Warriner, Stuart Lea, Sean Augustin. It was noted that the meeting was quorate as more than half the councillors were present
2. **Declaration of Interests & Councillors Code of Conduct** There were no declarations of interest in any items on the Agenda.
3. **Matters Arising & approval of previous minutes** The Minutes of the Annual Parish Meeting of 15th May 2019 and of the Council Meeting of 20th May 2020 were both approved. This was proposed by JM and seconded by BB. All Councillors agreed that the minutes were a fair record of the meetings.
4. **Election of Chairman for forthcoming Year.**

The Council thanked Councillor Hutchinson for her Chairing of the Council for the last year. It was proposed by BB that Councillor Hutchinson be appointed Chair for the period to the next Annual Parish Meeting, this motion was seconded by RF, and passed unanimously.

1. **Election of Vice Chairman for forthcoming year.**

The Council thanked Councillors Augustin and Bell for being Vice-Chairs of the Council for the last year. It was proposed by KH that Councillors Augustin and Bell be appointed Vice-Chairs for the period to the next Annual Parish Meeting, this motion was seconded by RF, and passed unanimously.

1. **Chairman’s report.**

The Chairman’s report was taken as read, and approved

1. **Clerk’s report**,

The Clerk’s report including Statement on the Parish Council accounts for the Year ending 31st March 2020 was taken as read. KH proposed that Council accept the AGAR form as presented to the Council and instruct the Clerk to obtain the necessary signatures and publish the report including the annual exemption claim as appropriate., this was seconded by RF.

The Council thanked our Auditor David Cox for doing the audit so promptly, and it was agreed to get a £20.00 Gift token for him to thank him for doing the audit.

It was also agreed to make the payments below :-

a) Clerk’s expenses to include 2 gift tokens a book and the Council Zoom subscription circa. £ 120

b) Community phone circa £10 per month for the duration of the service

c) The former Clerk circa £ 13

d) Zurich Insurance circa £ 315

**9) To invite the public to raise any matters of interest.**

There were no members of the public in attendance.

BB said that there were signs that CE appeared to have made a start on repairs to Nursery Lane.

There being no other business the meeting closed at 18:15

**10) Date of next Annual Parish Meeting**

19th May 2021.

*Issued on behalf of the Chairman of Spurstow Parish Council*